

# DELTA STATE UNIVERSITY

## PRESIDENT'S CABINET

### *Minutes*

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**Meeting date: December 1, 2025**

**Members in attendance:** Dr. Dan Ennis, Dr. Edwin Craft, Mr. Peter Dean, Dr. Leslie Griffin, Dr. Eddie Lovin, Ms. Hayden Kirkhart, Dr. Suzette Matthews, and Ms. Holly Senter (recorder – Ms. Claire Cole)

**Members not in attendance:** Dr. Curtis Coleman and Mr. Mike Kinnison

**Guests:** Ms. Sydney Pittman

**Call to Order:** A regular meeting of the President's Cabinet was held in the President's Conference Room on December 1, 2025. The meeting convened at 1:30 p.m. with Dr. Ennis presiding.

#### **APPROVAL OF THE MINUTES**

On motion by Dr. Matthews and seconded by Dr. Lovin, all Cabinet Members present and participating voted unanimously to approve the Minutes of the Cabinet Meeting held on November 18, 2025.

#### **GENERAL OVERVIEW**

- Dr. Matthews announced Giving Tuesday occurs tomorrow, December 2. Additionally, Dr. Matthews and the Communications and Marketing Staff are interviewing candidates for the Director of Marketing position.
- Dr. Lovin shared dates for the last performances by the Vocal Collective for the semester.
- Dr. Craft gave an update on Facilities Management projects. Dr. Craft and his staff are working with the Bureau of Buildings and the contractor and for the Robert E. Smith School of Nursing about the issues with the roof. The exterior windows on the BPAC were not installed properly. Once the windows are corrected by the contractor, the final walk through on renovations can be completed. The Walter Sillers Coliseum project is out for bid. Construction on this project will begin in 2026.
- Mr. Dean provided an update on Faculty Senate. Some of their current projects include revising the faculty handbook and faculty evaluations.
- In the absence of Dr. Coleman, Ms. Sydney Pittman provided an update on recruitment efforts for spring and fall 2026. Takin' Care of Business Day is scheduled for tomorrow at 5:30 p.m. Attendees will participate virtually. Two additional Takin' Care of Business Days are scheduled for January.
- Dr. Griffin provided an update on Academic Affairs. Additionally, she announced the Fall 2025 Commencement ceremony is Friday, December 12 at 10:00 a.m.
- Ms. Senter announced the Administrative Staff Council's annual food drive collected 46 bags. The date for the Staff Christmas Breakfast has not been set. The Christmas Toy Drive begins this week.
- Ms. Kirkhart announced SGA will host Okra Frost Festival on Wednesday.
- Dr. Ennis gave an update on scheduled events for the week. The Christmas Tree Lighting is tomorrow in the Morganti Atrium in Kent Wyatt Hall at 3:00 p.m. Dr. and Mrs. Ennis will host students at their home

in conjunction with the Okra Frost Festival on Wednesday. The Delta Council Board of Directors meets this week, and Dr. and Mrs. Ennis will host a Christmas reception for the Dedicated Statesmen on Thursday afternoon.

**CABINET TOPIC**

None

**BUSINESS**

**Action**

None

**Discussion**

None

**INFORMATIONAL/CALENDAR ITEMS:**

- Annual Christmas Tree Lighting, December 2, 3:00 p.m., Morganti Atrium in Kent Wyatt Hall
- Three Dog Night, December 5, 7:30 p.m., Bologna Performing Arts Center
- Faculty and Staff Christmas Reception, December 9, 5:00 p.m., President's Home
- Fall 2025 Commencement, December 12, 10:00 a.m., Walter Sillers Coliseum
- Golden Circle Class of 1975 Induction Ceremony and Reception, December 12, 12:00 p.m., Hugh Ellis Walker Alumni-Foundation House
- Winter Holidays for Staff, December 24, 2025 – January 2, 2026

**NEXT MEETING:**

- Next Cabinet Meeting – Tuesday, December 16, 2025, at 1:30 p.m.
- Next Cabinet Meeting Topic – TBD

**Adjournment:** The meeting adjourned at 2:30 p.m.